

# Childhood Education

Domestic students

**GBCA.EDU.AU**

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**ADDRESS**

Global Business College of Australia  
337-339 La Trobe Street, Melbourne VIC 3000  
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Global Business College of Australia Pty Ltd trading as  
Global Business College of Australia  
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CHC30121

# Certificate III in Early Childhood Education and Care

**COURSE DESCRIPTION:** This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

**COURSE DURATION:** 52 weeks (including 32 weeks of internal training, 8 weeks of vocational placement, 12 weeks catch up class, reassessment, additional placement (if required), and holidays).

**SCHEDULE:** 2 sessions per week

**DELIVERY MODE:** Blended learning between face to face and online

**CAMPUS LOCATION AND DELIVERY SITE:**

- 337-339 La Trobe Street, Melbourne 3000 VIC, and/or
- 338 Queens street, Melbourne 3000 VIC

## ENTRY REQUIREMENTS:

There are no set requirements for this course. It is recommended that domestic students would meet one of below requirements:

- Satisfactory numeracy and literacy skills to undertake this course, or
- Mature age and have sufficient work experience to successfully undertake this course, or
- Satisfactory complete year 11

Domestic applicants will undertake the language, literacy and numeracy test and the digital skill test as part of the Pre-Training Review.

## VOCATIONAL PLACEMENT REQUIREMENTS:

Before commencing vocational placement, all students must undertake National Police Check and Working with Children Check and complete the unit: HLTAID012 Provide an emergency first aid in an education and care setting.

Students are required to complete at least 160 hours of vocational placement as part of course requirements.

GBCA has signed agreements with prospective employers to offer the vocational placement opportunities for its students. A list of these prospective employers will be provided to assist you in finding vocational placement. Vocational placements will be arranged by the GBCA vocational placement coordinator in conjunction with the student and GBCA trainers.

The Fair Work Act 2009, under the definition of vocational placement in section 12 outlines the rules restricting unpaid work. The Fair Work Ombudsman provides a clear explanation of these rules in the internships, vocational placements & unpaid work fact sheet.

Students are required to discuss with the GBCA vocational placement coordinator if they wish to make their own vocational placement arrangement.

Due to the requirement to complete vocational placement, a final outcome for each unit would not be provided until the relevant component of vocational placement had been completed.

## COURSE STRUCTURE

| UNIT CODE | UNIT NAME   |
|-----------|---|
| CHCECE030 | Support inclusion and diversity   |
| CHCECE031 | Support children's health, safety and wellbeing                                       |
| CHCECE032 | Nurture babies and toddlers   |
| CHCECE033 | Develop positive and respectful relationships with children                           |
| CHCECE034 | Use an approved learning framework to guide practice                                  |
| CHCECE035 | Support the holistic learning and development of children                             |
| CHCECE036 | Provide experiences to support children's play and learning                           |
| CHCECE037 | Support children to connect with the natural environment                              |
| CHCECE038 | Observe children to inform practice   |
| CHCECE054 | Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures |
| CHCECE055 | Meet legal and ethical obligations in children's education and care                   |
| CHCECE056 | Work effectively in children's education and care                                     |
| CHCPRTo01 | Identify and respond to children and young people at risk                             |
| HLTAID012 | Provide First Aid in an education and care setting                                    |
| HLTWHS001 | Participate in workplace health and safety  |
| CHCDIV001 | Work with diverse people  |
| CHCPRPo03 | Reflect on and improve own professional practice                                      |

### ASSESSMENT METHODS:

A variety of assessment methods will be used throughout the course, including: short questions, case studies, simulations, project, third party observation during vocational placement, work place observation and portfolio.

### GOVERNMENT FUNDING:

This course is delivered with Victorian and Commonwealth Government funding under the Skills First Program. Individuals with disabilities are encouraged to apply for training subsidised through the Skills First Program.

CHC50121

# Diploma of Early Childhood Education and Care

**COURSE DESCRIPTION:** This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They may have responsibility for supervision of volunteers or other staff.

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publish lists of approved early childhood education and care qualifications and information regarding regulatory requirements here: [www.acecqa.gov.au](http://www.acecqa.gov.au).

**COURSE DURATION:** 58 weeks (including 32 weeks of face to face study, 14 weeks of work placement and 12 weeks for for catch up class, reassessment, additional placement (if required) and holidays.

**SCHEDULE:** 2 sessions per week

**DELIVERY MODE:** Blended learning between face to face and online

**CAMPUS LOCATION AND DELIVERY SITE:**

- 337-339 La Trobe Street, Melbourne 3000 VIC, and/or
- 338 Queens street, Melbourne 3000 VIC

### ENTRY REQUIREMENTS:

- Hold a CHC30121 Certificate III in Early Childhood Education and Care or
- CHC30113 Certificate III in Early Childhood Education and Care.
- Domestic applicants will undertake the language, literacy and numeracy test and the digital skill test as part of the Pre-Training Review.

### VOCATIONAL PLACEMENT REQUIREMENTS

Before commencing work placement, all students must undertake National Police Check and Working with Children Check.

Students are required to complete at least 280 hours of vocational placement as part of course requirements.

GBCA has signed agreements with prospective employers to offer the vocational placement opportunities for its students. A list of these prospective employers will be provided to assist you in finding vocational placement. Vocational placements will be arranged by the GBCA vocational placement coordinator in conjunction with the student and GBCA trainers.

The Fair Work Act 2009, under the definition of vocational placement in section 12 outlines the rules restricting unpaid work. The Fair Work Ombudsman provides a clear explanation of these rules in the internships, vocational placements & unpaid work fact sheet.

Students are required to discuss with the GBCA vocational placement coordinator if they wish to make their own work placement arrangement.

Due to the requirement to complete vocational placement, a final outcome for each unit would not be provided until the relevant component of vocational placement had been completed.

## COURSE STRUCTURE

| UNIT CODE | UNIT NAME   |
|-----------|---|
| BSBTWK502 | Manage team effectiveness   |
| CHCECE041 | Maintain a safe and healthy environment for children                  |
| CHCECE042 | Foster holistic early childhood learning, development and wellbeing   |
| CHCECE043 | Nurture creativity in children  |
| CHCECE044 | Facilitate compliance in a children's education and care service      |
| CHCECE045 | Foster positive and respectful interactions and behaviour in children |
| CHCECE046 | Implement strategies for the inclusion of all children                |
| CHCECE047 | Analyse information to inform children's learning                     |
| CHCECE048 | Plan and implement children's education and care curriculum           |
| CHCECE049 | Embed environmental responsibility in service operations              |
| CHCECE050 | Work in partnership with children's families                          |
| CHCPRP003 | Reflect on and improve own professional practice                      |
| CHCDIV003 | Manage and promote diversity  |
| BSBSUS511 | Develop workplace policy and procedures for sustainability            |
| CHCINM002 | Meet community information needs                                      |

## ASSESSMENT METHODS:

A variety of assessment methods will be used throughout the course, including: short questions, case studies, simulations, project, third party observation during vocational placement, work place observation and portfolio.

## GOVERNMENT FUNDING:

This course is delivered with Victorian and Commonwealth Government funding under the Skills First Program. Individuals with disabilities are encouraged to apply for training subsidised through the Skills First Program.